



e-Filing



RESET PASSWORD

Easy Guide



Forgot your Password?

Not to Worry!

Now there are 3 Easy ways to reset your Password

1. Using Aadhaar OTP

***Pre-requisite:** To generate Aadhaar OTP, Taxpayer's PAN and Aadhaar must be linked.*

To Reset Password using the 'Using Aadhaar OTP' option, the steps are as follows:

STEPS :

- 1 In Homepage, Click on "LOGIN HERE"
- 2 Click on "FORGOT PASSWORD" link
- 3 Provide User ID (PAN), CAPTCHA and click "CONTINUE" button
- 4 Select 'Using Aadhaar OTP' from the drop down available and click on "CONTINUE" button
- 5 You are redirected to a page, where you can confirm your Aadhaar number. Click "Generate Aadhaar OTP"
- 6 Aadhaar OTP will be generated and sent to the Mobile Number registered with Aadhaar. Enter the Aahaar OTP received and click on the "VALIDATE" button. The Aadhaar OTP is validated
- 7 On success, enter the New Password and confirm the password"
- 8 Click on "SUBMIT"

Once the password has been changed a success message will be displayed. Login with new password

2. e-Filing Login Through Net Banking

To Reset Password using the 'e-Filing Login through Net Banking' Option, the steps are as follows:

STEPS :

- 1 In Homepage, Click on "LOGIN HERE"
- 2 Click on "e-Filing Login Through Net Banking"
- 3 Click on the appropriate Bank's Name from the list and choose "Confirm"
- 4 Login to Net Banking Account
- 5 Click on "e-Filing" link available in the Net Banking page
- 6 You will be redirected and logged in to e-Filing Portal
- 7 Click on "Change Password" from "Profile Settings"
- 8 Enter the New Password and Confirm the password
- 9 Click on "Submit"

Once the password has been changed a success message will be displayed

3. Upload digital signature certificate

To Reset Password using the 'Upload Digital Signature Certificate' Option, the steps are as follows:

STEPS :

- 1 In Homepage, Click on "LOGIN HERE"
- 2 Click on "FORGOT PASSWORD" link
- 3 Provide User ID(PAN), CAPTCHA and click on "CONTINUE" button
- 4 Select 'Upload Digital Signature Certificate' from the drop down available
- 5 Select any one of the two options provided:
I. New DSC II. Registered DSC
- 6 Upload Signature File generated using DSC Management Utility and click on the "VALIDATE" button. The DSC is validated
- 7 On success, enter the New Password and confirm the password
- 8 Click on "SUBMIT"

Once the password has been changed a success message will be displayed. Login with new password.



For More Details, Visit:

www.incometaxindiaefiling.gov.in

For Help, Contact:

1800 103 0025
+91 80 461 22000
+91 80 265 00026